

# **Performing Arts Center Board Minutes 10/09/2008**

SIMSBURY PERFORMING ARTS CENTER BOARD  
OCTOBER 9, 2008  
REGULAR MEETING

## **I. CALL TO ORDER**

Dave Ryan called the meeting to order at 7:34 p.m. In addition to Mr. Ryan, Board members Leo Collins, Janet Goman, Ken Mason, John Paddock and Greg Piecuch were present. Also in attendance were Selectman Bob Hensley, BOS liaison, Gerry Toner, Director of Parks & Recreation, and Keith Distel, Venue Manager.

## **II. APPROVAL OF MINUTES**

Mr. Piecuch moved to approve the minutes of August 14, 2008. Mr. Paddock seconded the motion. The motion carried unanimously.

Mr. Mason moved to approve the minutes of September 11, 2008. Mrs. Goman seconded the motion. The motion carried unanimously, with Mr. Piecuch abstaining.

Mr. Piecuch moved to approve the minutes of September 25, 2008. Mr. Mason seconded the motion. The motion carried unanimously.

Mr. Piecuch moved to approve the minutes of October 2, 2008. Mr. Mason seconded the motion. The motion carried unanimously.

### III. DISCUSSION OF JOHN PADDOCK POLICIES DRAFT

Mr. Paddock presented draft guidelines for acceptable use and draft concessions policies. Following a discussion of the drafts, it was agreed that Mr. Paddock would revise his drafts and present them at the next Board meeting.

### IV. FINANCIAL REPORTING PLANS

The Board reviewed a preliminary profit and loss statement that had been prepared by John Wilcox. The document reflected an operating loss of about \$2,000.00, though there were donations of approximately \$11,000. As such, for the period from October 1, 2007, through September 30, 2008, the special revenue fund increased by approximately \$9,000.00.

### V. DISCUSSION OF CAPITAL REQUESTS

Mr. Distel prepared a list of potential capital expenditures that would enhance the venue. These were, in no particular order, (a) field lighting, (b) a permanent box office, (c) permanent vendor/concessions facilities, (d) permanent fencing, and (e) the acquisition of facility-owned tables and chairs. The Board agreed to revisit this issue at its next meeting to decide whether or not make a recommendation concerning a capital expenditure in the upcoming fiscal year, and if so, for which item(s).

### VI. 2009 SEASON PLANNING DISCUSSION

Due to the lateness of the hour, this matter was tabled.

### VII. ADJOURNMENT

Mr. Paddock moved to adjourn at 8:47 p.m. Mr. Piecuch seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Gregory W. Piecuch